



LANCASTER COUNTY
MPO

Metropolitan Planning Organization

UNIFIED PLANNING WORK PROGRAM (UPWP)

FISCAL YEAR 2024-2025

July 1, 2024 through June 30, 2025

Adopted January 29, 2024

Language Access Taglines

<p>English</p> <p>Hello! We provide translation and interpretation services. If you would like to read this document in English, please leave a request by calling our inbox at 717-299-8333 and pressing "7," or send us an email at planning@lanastercountypa.gov</p> <p>To request a document translation, you must include:</p> <ul style="list-style-type: none"> the name of the document that needs to be translated, the requested language for translation, and an email or mailing address where we can send the translated document. <p>You will receive an email confirming your request. We will provide you with a translated version of the requested document as soon as possible.</p>	<p>Español (Spanish)</p> <p>¡Hola! Ofrecemos servicios de traducción e interpretación. Si desea leer este documento en <i>Español</i>, deje su solicitud llamando a nuestro buzón de entrada al 717-299-8333 y pulsando "7", o enviándonos un correo electrónico a planning@lanastercountypa.gov</p> <p>Para solicitar la traducción de un documento, debe incluir:</p> <ul style="list-style-type: none"> el nombre del documento a traducir, el idioma solicitado para la traducción, y una dirección de correo electrónico o postal donde podamos enviarle el documento traducido. <p>Recibirá un correo electrónico confirmando su solicitud. Le enviaremos una versión traducida del documento solicitado lo antes posible.</p>
<p>tiếng Việt (Vietnamese)</p> <p>Xin chào quý vị! Chúng tôi cung cấp các dịch vụ biên dịch và phiên dịch. Nếu quý vị muốn đọc tài liệu này bằng tiếng Việt, vui lòng để lại yêu cầu bằng cách gọi đến hộp thư của chúng tôi theo số 717-299-8333 và nhấn phím "7" hoặc gửi email cho chúng tôi theo địa chỉ planning@lanastercountypa.gov</p> <p>Để yêu cầu bản dịch tài liệu, quý vị phải bao gồm:</p> <ul style="list-style-type: none"> tên tài liệu cần dịch, ngôn ngữ được yêu cầu để dịch, và địa chỉ email hoặc địa chỉ gửi thư nơi chúng tôi có thể gửi tài liệu đã dịch. <p>Quý vị sẽ nhận được email xác nhận yêu cầu. Chúng tôi sẽ cung cấp cho quý vị bản dịch của tài liệu được yêu cầu trong thời gian sớm nhất có thể.</p>	<p>Deutsch (German)</p> <p>Hallo! Wir bieten Übersetzungs- und Dolmetscherdienste an. Wenn Sie dieses Dokument in Deutsch lesen möchten, rufen Sie uns bitte unter der Nummer 717-299-8333 an und drücken Sie "7", oder senden Sie uns eine E-Mail an planning@lanastercountypa.gov</p> <p>Um eine Übersetzung eines Dokuments anzufordern, müssen Sie Folgendes angeben:</p> <ul style="list-style-type: none"> der Name des Dokuments, das übersetzt werden soll, die gewünschte Sprache für die Übersetzung, und eine E-Mail- oder Postadresse, an die wir das übersetzte Dokument senden können. <p>Sie erhalten dann eine E-Mail zur Bestätigung Ihrer Anfrage. Wir werden Ihnen so schnell wie möglich eine übersetzte Fassung des angeforderten Dokuments zukommen lassen.</p>
<p>Français (French)</p> <p>Bonjour ! Nous fournissons des services de traduction et d'interprétation. Si vous souhaitez lire ce document en Français, veuillez déposer une demande en appelant notre boîte de réception au 717-299-8333 et en appuyant sur « 7 », ou envoyez-nous un e-mail à planning@lanastercountypa.gov.</p> <p>Pour demander une traduction de document, vous devez inclure :</p> <ul style="list-style-type: none"> le nom du document à traduire, la langue demandée pour la traduction, et une adresse e-mail ou postale à laquelle nous pouvons envoyer le document traduit. <p>Vous recevrez un email confirmant votre demande. Nous vous fournirons une version traduite du document demandé dans les plus brefs délais.</p>	<p>اللغة العربية (Arabic)</p> <p>مرحبًا! إننا نقدم خدمات الترجمة التحريرية والفورية. إذا كنت تُرجي تقديم طلب بذلك، العربية ترغب في قراءة هذا المستند باللغة من خلال الاتصال بصندوق بريدنا الصوتي على الرقم 8333-299-717 واختيار الرقم "7" أو من خلال إرسال رسالة إلكترونية إلى البريد الإلكتروني planning@lanastercountypa.gov.</p> <p>يجب عليك ذكر ما يلي عند طلب خدمة ترجمة مستند ترجمة تحريرية</p> <ul style="list-style-type: none"> اسم المستند الذي ترغب في ترجمته ترجمة تحريرية واسم اللغة التي ترغب في الترجمة التحريرية إليها وعنوان بريد إلكتروني أو عنوان مراسلات لإرسال النسخة المترجمة من المستند إليه. <p>ستتلقى رسالة إلكترونية تؤكد استلام طلبك. وسنقدم لك نسخة مُترجمة من المستند المطلوب في أقرب وقت ممكن.</p>

Language Access Taglines

<p>မြန်မာ (Burmese)</p> <p>မင်္ဂလာပါ။ ကျွန်ုပ်တို့သည် ဘာသာပြန်ခြင်းနှင့် စကားပြန်ခြင်းဝန်ဆောင်မှုများကို ဆောင်ရွက်ပေးပါသည်။ ဤစာရွက်စာတမ်းကို မြန်မာ ဖြင့် ဖတ်ရှုလိုပါက ကျွန်ုပ်တို့၏ 717-299-8333 သို့ခေါ်ဆိုပြီး “7” ကိုနှိပ်ခြင်းဖြင့် သို့မဟုတ် planning@lancastercountypa.gov သို့ အီးမေးလ်တစ်စောင်ပေးပို့ခြင်းဖြင့် တောင်းဆိုမှုတစ်ခုချန်ထားခဲ့နိုင်ပါသည်။</p> <p>စာရွက်စာတမ်း ဘာသာပြန်တစ်ခုတောင်းဆိုရန် အောက်ပါအချက်အလက်များ ပါဝင်ရမည်။</p> <ul style="list-style-type: none"> • ဘာသာပြန်ရန်လိုအပ်သော စာရွက်စာတမ်းအမည် • ဘာသာပြန်ရန်တောင်းဆိုထားသော ဘာသာစကား • စာပို့လိပ်စာ <p>ဘာသာပြန်ထားသော စာရွက်စာတမ်းကို ပေးပို့နိုင်သည့် အီးမေးလ် သို့မဟုတ် သင်၏ တောင်းဆိုချက်ကို အတည်ပြုသည့် အီးမေးလ်တစ်စောင် လက်ခံရရှိမည်ဖြစ်သည်။</p> <p>တောင်းဆိုထားသော စာရွက်စာတမ်း၏ ဘာသာပြန်မှုကို တတ်နိုင်သမျှ အမြန်ဆုံး ကျွန်ုပ်တို့ ပေးပို့ပါမည်။</p>	<p>Українська мова (Ukrainian)</p> <p>Доброго дня! Ми надаємо послуги письмового та усного перекладу. Якщо ви хотіли б ознайомитися з цим документом на Українська мова, залиште запит, зателефонувавши на наш номер для вхідних дзвінків 717-299-8333 та натиснувши «7», або надішліть нам електронного листа на адресу planning@lancastercountypa.gov</p> <p>Щоб надіслати запит на переклад документа, ви повинні вказати:</p> <ul style="list-style-type: none"> • Назву документа, який потрібно перекласти. • Потрібну мову перекладу. • Адресу електронної або фізичної пошти, за якою ми можемо відправити перекладений документ. <p>Ви отримаєте електронного листа з підтвердженням вашого запиту. Ми надамо вам перекладену версію потрібного документа у найкоротший термін.</p>
<p>नेपाली (Nepali)</p> <p>नमस्कार ! हामी दोभासे तथा अनुवादन सेवा प्रदान गर्छौं । तपाईं यो कागजात नेपाली भाषामा पढ्न चाहनुहुन्छ भने, कृपया हाम्रो फोन नम्बर 717-299-8333 मा फोन गर्नुहोस् र “7” थिच्नुहोस् वा हामीलाई planning@lancastercountypa.gov मा इमेल पठाउनुहोस् ।</p> <p>कागजात अनुवादन गर्ने अनुरोध राख्न, तपाईंले अनिवार्य रूपमा निम्न जानकारी समावेश गर्नु पर्दछः</p> <ul style="list-style-type: none"> • अनुवादन गर्नु पर्ने कागजातको नाम, • अनुवादन अनुरोध गरिएको भाषा, • र इमेल वा पत्राचार ठेगाना जहाँ हामी अनुवादन गरिएको कागजात पठाउन सक्छौं । <p>तपाईंले आफ्नो अनुरोध पुष्टि गर्ने इमेल प्राप्त गर्नुहुनेछ । हामी तपाईंलाई यथाशीघ्र अनुरोध गरिएको कागजातको अनुवादित संस्करण प्रदान गर्नेछौं ।</p>	<p>한국인 (Korean)</p> <p>안녕하세요! 현재 다양한 언어로 번역 및 통역 서비스를 제공하고 있습니다. 이 문서를 한국어로 읽기 원하시면 717-299-8333번으로 전화 후 "7"을 눌러 요청을 남기시거나 planning@lancastercountypa.gov로 이메일을 보내주시십시오.</p> <p>문서 번역을 요청하는 경우, 다음 내용을 포함해야 합니다:</p> <ul style="list-style-type: none"> • 번역해야 하는 문서명, • 번역이 필요한 언어, • 번역된 문서를 보낼 수 있는 이메일 또는 우편 주소. <p>문서 번역을 요청하신 후 요청 내용을 확인하는 이메일을 받으실 것입니다.</p> <p>요청하신 문서의 번역본을 가능한 빨리 제공해 드리도록</p>
<p>Kinyarwanda (Kinyarwanda)</p> <p>Muraho! Dutanga serivisi zo guhindura indimi no gusemura. Niba ushaka gusoma iyi inyandiko muri rurimi runaka, nyamuneka tugezeho icyifuzo uhamagara kuri 717-299-8333 maze ukande “7,” cyangwa utwoherereze imeri kuri planning@lancastercountypa.gov.</p> <p>Igihe usaba guhindurirwa inyandiko mu rundi rurimi, ugomba gushyiramo:</p> <ul style="list-style-type: none"> • izina ryinyandiko igomba guhindurwa, • ururimi wifuzamo inyandiko, • na imeri cyangwa aderesi ya imeri aho dushobora kohereza inyandiko yahinduwe. <p>Uzakira imeri yemeza icyifuzo cyawe. Tuzaguha verisiyo yahinduwe y'inyandiko yasabwe vuba bishoboka.</p>	<p>Kiswahili (Swahili)</p> <p>Hujambo! Tunatoa huduma za tafsiri na ukalimani. Iwapo ungependa kusoma hati hii katika Kiswahili, tafadhali wasilisha ombi kwa kupigia kisanduku pokezi chetu simu katika 717-299-8333 na kubonyeza "7," au ututumie barua pepe katika planning@lancastercountypa.gov</p> <p>Kuomba tafsiri ya hati, lazima ujumuishe:</p> <ul style="list-style-type: none"> • jina la hati ambayo inapaswa kutafsiriwa, • lugha iliyoombwa ya kutafsiri, • na barua pepe au anwani ya kutuma barua ambapo tunaweza kutuma hati iliyotafsiriwa. <p>Utapokea barua pepe inayothibitisha ombi lako. Tutakupa toleo lililotafsiriwa la hati iliyoombwa kwa haraka iwezekanavyo.</p>

Lancaster County MPO Americans with Disabilities Act of 1990 (ADA) Statement

Lancaster County Metropolitan Planning Organization complies with the Americans with Disabilities Act of 1990 (ADA). The ADA grants civil rights protections to those with disabilities and guarantees equal opportunities to such individuals regarding employment, transportation, public accommodation, state and local government services, and telecommunications. In accordance with section 29, U.S.C 794, electronic and information technology is made to be accessible to those with disabilities, including employees and members of the public. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service or activity of Lancaster County Metropolitan Planning Organization should contact Will Clark at (717) 299-8333, wclark@lancastercountypa.gov as soon as possible but no later than 5 days before the scheduled event.

Lancaster County MPO Title VI Policy Statement

Adopted 6/23/2014 and updated 4/25/2022

It is the policy of the Lancaster County Transportation Coordinating Committee (LCTCC) to comply with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, E.O. 12898, and related statutes and regulations in all programs and activities and requires that no person in the United States shall, on the grounds of race, color, or national origin be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which it receives Federal financial assistance.

Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with LCTCC. Any such complaint must be in writing, signed by the complaining person (s) or representative, and filed with the Lancaster County Transportation Coordinating Committee (LCTCC) Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. A copy of Title VI Discrimination Complaint Form can be obtained from the Lancaster County Planning Department (LCPD) office, by calling the office or by visiting LCPD's website at www.lancastercountyplanning.org. Additionally, for assistance completing the form or translation and interpretation services contact the LCPD office at 717-299-8333.

**Lancaster County Metropolitan Planning Organization
Fiscal Years 2024-2025 Unified Planning Work Program**

OVERVIEW

Purpose

The Unified Planning Work Program (UPWP) documents the transportation-related work activities/tasks and resulting products that the Lancaster County Planning Department (LCPD) and South Central Transit Authority (SCTA) will perform in State Fiscal Year 2024-2025 (July 1, 2024 through June 30, 2025). It is typically prepared and updated on a two-year cycle that coincides with the state fiscal year, July 1 through June 30. However, this update is limited to one year to stagger the UPWP and TIP update cycles.

The UPWP is a required element of federal metropolitan transportation planning regulations. LCPD staff developed this work program. Within Lancaster County, Pennsylvania, the transportation planning process is conducted through the Lancaster County Transportation Coordinating Committee, commonly known as the Lancaster MPO (Metropolitan Planning Organization). It is guided by the following vision statement from connects2040, the Lancaster County Metropolitan Transportation Plan:

Equitably meet the mobility needs of residents, businesses, and visitors while strengthening the unique identity of Lancaster County through an environmentally responsible, safe, and reliable multimodal transportation system.

Introduction

Federal laws and regulations require the formation of a Metropolitan Planning Organization (MPO) for each urbanized area with a population of more than 50,000 to coordinate a cooperative, comprehensive, and continuing transportation planning process. The Lancaster County Transportation Coordinating Committee (LCTCC) was designated by the Governor as the MPO for Lancaster County, Pennsylvania in 1965. With the release of the 2000 Census data, Lancaster County's MPO became a Transportation Management Area (TMA) because the County's urbanized area population exceeded 200,000. MPO's that are designated as a TMA have additional planning requirements compared to smaller MPO's. These requirements include:

- Review and certification of the MPO transportation planning process every four years by the Federal Highway Administration and the Federal Transit Administration
- Maintenance of a Congestion Management Process
- Measure performance of Air Quality/Congestion Management

In addition, all TMA's are eligible to receive Surface Transportation Urban (STU) funds.

MPO Structure and Committees

The Lancaster County MPO is the decision-making body of the MPO. As of the February 2023 MPO Bylaws update, the MPO has 15 voting members (previously 21 voting members). The MPO Bylaws state that the Chair and Vice-Chair of the MPO shall be elected biannually by voting members of the MPO. The chart below lists the member organizations and the number of votes that organization has on the MPO.

Lancaster County	7
City of Lancaster	3
PennDOT	2
South Central Transit Authority (SCTA)	1
State Legislative Delegation	2

The Lancaster County Board of Commissioners appoints one County Commissioner. The Chair of the Lancaster County Planning Commission appoints six commission members. The Mayor of the City of Lancaster appoints three voting members. PennDOT Central Office Program Center Bureau Director appoints one voting member. PennDOT District 8-0 District Executive appoints one voting member. The Chair of the SCTA Board of Directors appoints one voting member. One member from the Pennsylvania House of Representatives and one member from the Pennsylvania Senate are appointed by the majority of each respective delegation from Lancaster County.

The Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, Pennsylvania Department of Transportation – Bureau of Public Transit, Pennsylvania Department of Environmental Protection – Air Resource Management Division, Pennsylvania Department of Community and Economic Development – Community Planning, and Lancaster Airport Authority are non-voting members.

The Transportation Technical Advisory Committee (TTAC), established by the MPO, advises the MPO on transportation planning matters. As of the February 2023 MPO Bylaws update, TTAC has 17 voting members (previously 19 voting members). The chart below lists the voting membership and the corresponding number of votes on TTAC.

Community-wide Interests	6
PennDOT District 8-0	1
Lancaster County Planning Commission	3
South Central Transit Authority	1
Active Transportation Advisory Committee	1
Lancaster Airport Authority	1
City of Lancaster	1
Lancaster Inter-municipal Committee (LIMC)	1
Boroughs Association of Lancaster County	1
Township Supervisors Association of Lancaster County	1

Lancaster County Planning Department staff solicit for individuals from organizations focused on the areas of interest: Business and Finance, Operating Freight and Passenger Railroads, Freight interests, Environmental health interests, and advocate for persons with disabilities. Nominees are voted upon by the Lancaster MPO for appointment to TTAC.

The PennDOT District 8-0 District Executive appoints one voting member. The Chair of the Lancaster County Planning Commission appoints three voting members not appointed to the Lancaster MPO. The Chair of the South Central Transit Authority Board of Directors appoints one voting member. The Chair of the MPO's Active Transportation Advisory Committee (ATAC) appoints one voting member. The Chair of the Lancaster Airport Authority appoints one voting member. The Mayor of the City of Lancaster appoints one voting member. The Chair of the Lancaster Inter-municipal Committee (LIMC) appoints one voting member. The Chair of the Boroughs Association of Lancaster County appoints one voting member who is not a member of LIMC. The Chair of the Township Supervisors Association of Lancaster County appoints one voting member who is not a member of LIMC.

The Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, Pennsylvania Department of Transportation Central Office, and Lancaster County Emergency Management Agency (LEMA) are non-voting members.

The Active Transportation Advisory Committee (ATAC) advises TTAC on bicycle and pedestrian issues related to transportation system improvements and programs. Members are solicited from the public by Lancaster County Planning Department staff and voted upon by the Lancaster MPO for appointment to ATAC.

Agency Roles and Responsibilities

The Lancaster County MPO has the lead responsibility to ensure that the transportation planning process is being carried out in accordance with federal and state regulations. Staffing and administration for the MPO is provided by the County of Lancaster through the Lancaster County Planning Department as host agency. Several other agencies also play key roles in the transportation planning process, as discussed below.

Pennsylvania Department of Transportation – Lancaster County MPO works cooperatively with the Pennsylvania Department of Transportation (PennDOT) in carrying out transportation and air quality planning activities. PennDOT representatives serve as voting members on the MPO and TTAC. PennDOT is responsible for a number of activities that affect the metropolitan transportation planning process. It is charged with the development of a Statewide Long Range Transportation Plan (SLRTP) and also develops a Statewide Transportation Improvement Program (STIP) which incorporates the TIPs developed by all of the MPO/RPOs in the state. PennDOT actively participates in the process by which projects are prioritized and included in the Lancaster County MPO's TIP. PennDOT also serves as the primary intermediary between the Lancaster County MPO and federal transportation agencies: Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and Federal Aviation Administration (FAA).

Pennsylvania Department of Environmental Protection – The Pennsylvania Department of Environmental Protection (DEP) has overall responsibility for compliance with the Clean Air Act, including development and adoption of air quality plans known as State Implementation Plans (SIPs). DEP relies on the Lancaster County MPO as the lead planning agency for highway-related control measures for air quality in the metropolitan area. As a result, Lancaster County MPO provides transportation data used in air quality conformity analyses.

Transit Operator – The South Central Transit Authority (SCTA) was formed to provide management and administrative services for the Red Rose Transit Authority (RRTA) and the Berks Area Regional Transportation Authority (BARTA) as of January 1, 2015. SCTA through RRTA provides fixed route and paratransit public transportation services in Lancaster County. SCTA is responsible for both the capital and service needs in Lancaster County. It is the principal source for identifying transit projects for inclusion in the transit portion of

the Lancaster MPO's Long-Range Transportation Plan and Transportation Improvement Program. It also carries out many of the transit planning activities, including development of the Transit Development Plan.

Federal Priorities

The current federal legislation under which this UPWP was developed:

- Bipartisan Infrastructure Law / Infrastructure Investment and Jobs Act (BIL/IIJA)
- Clear Air Act Amendments of 1990
- Federal planning factors outlined in 23 CFR 450.306(b)

Activities identified in this UPWP strive to incorporate these ten Federal planning factors:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility options available for people and for freight;
5. Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient transportation system management and operations;
8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
10. Enhance travel and tourism.

State Priorities

Statewide Transportation Improvement Program (STIP) Planning Findings

The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) complete a joint review of Pennsylvania's Statewide Transportation Improvement Program (STIP). Based on their joint review, the FHWA and FTA also issued a STIP Planning Finding, which is designed to ensure that the STIP and TIPs are developed according to statewide and metropolitan transportation planning processes consistent with required statutory and regulatory planning provisions. The STIP Planning Finding highlights what works well and what needs improvement in a Statewide or metropolitan transportation planning process.

In September 2022, FHWA and FTA approved the Pennsylvania FFY 2023-2026 STIP, which included the individual TIP for the Lancaster County MPO. The FFY 2023-2026 STIP Planning Finding identified no corrective actions, five commendations, and five recommendations that are listed below:

Commendations:

1. Transportation Funding Analysis
2. STIP Public Involvement Strategy
3. State Freight Work Group and State Freight Plan

4. Pennsylvania’s Efforts on the National Electric Vehicle Infrastructure (NEVI) Program
5. Transit Asset Management (TAM) Outreach and Performance Targets

Recommendations:

1. Safety Planning, Programming, and Project Delivery
2. Integration of Transportation Performance Management (TPM)
3. MPO/RPO LRTP Development Process
4. MPO/RPO Compliance with FTA Title VI Requirements
5. Annual Listing of Obligated Projects for Transit

Pennsylvania Department of Transportation Planning Goals

In December 2021, PennDOT adopted its current statewide 2045 Long-Range Transportation Plan alongside the 2045 Freight Movement Plan. The two plans complement each other, establishing a comprehensive direction for enhancing the movement of people and goods within and through the state over a 20-year planning horizon.

The 2045 LRTP includes six planning goals:

1. Safety – Enhance safety and security for both motorized and non-motorized modes throughout Pennsylvania’s transportation system.
2. Mobility – Strengthen transportation mobility to meet the increasingly dynamic needs of Pennsylvania residents, businesses, and visitors.
3. Equity – Improve transportation access and equity throughout Pennsylvania.
4. Resilience – Strengthen Pennsylvania’s transportation resilience to climate change and other risks and reduce the environmental impacts associated with transportation improvements.
5. Performance – Improve the condition and performance of transportation assets.
6. Resources – Structure transportation funding and finance approaches that allocate sufficient resources for system safety, maintenance, preservation, and improvement.

The 2045 Freight Movement Plan includes five planning goals:

1. Land use – Align freight mobility with economic development and land use.
2. Mobility – Advance project investments that enhance freight mobility.
3. Analytical tools & processes – Provide planning, data, and analytical tools for improved decision-making and collaboration with freight stakeholders.
4. Operations/Safety – Improve multimodal freight transportation operations and safety.
5. Environmental stewardship – Reduce, avoid and/or mitigate adverse environmental impacts from Pennsylvania’s freight transportation system, and plan for environmental impacts to freight movement.

Local Priorities

Metropolitan Transportation Plan

The main responsibility of the Lancaster County MPO is to prepare a Metropolitan Transportation Plan (MTP) that provides the framework for transportation improvements in the county over the next twenty-five years. The current MTP, connects2040, was adopted in June 2020. The plan was guided by eight policy areas that provide a framework for plan implementation: Safety, Reliable Travel, System Maintenance, Transportation Choices, Environmental Protection, Critical Connections, Quality of Service, and Performance Goals. These directly mirror the policy areas that were used to gauge public opinion through surveys and the strategies presented in the plan are consistent with and build upon policies previously adopted in other county plans,

including places2040, the Active Transportation Plan (ATP), the Congestion Management Process (CMP), the South Central Transit Authority's Transit Development Plan, and public feedback.

Transportation Improvement Program

The Lancaster County MPO, South Central Transit Authority (SCTA), and PennDOT coordinate to develop, adopt, and manage the Transportation Improvement Program (TIP), the county's short-range transportation investment strategy. The TIP prioritizes the county's transportation projects within the constraints of federal, state, and local funding that the county can reasonably expect to receive within the next four years. Projects that are included on the TIP must come from an approved Metropolitan Transportation Plan. All projects must conform to requirements of the Clean Air Act Amendments (CAAA) which state that any proposed transportation project or activity should not lead to further degradation of the county's air quality, but instead, should improve the air quality and move us toward meeting the federal clean air standards. Additionally, there must be adequate public involvement including an advertised public hearing in the development of the TIP.

Public Participation Plan

A new Public Participation Plan (PPP) for Lancaster County Planning was adopted in April 2023. It ensures that every Lancaster County resident is given the opportunity to participate in the development of transportation policies, programs, and projects being proposed in the county. It describes the participation tools at our disposal and recommends which ones should be used for each Lancaster County Planning program, including the Lancaster County MPO.

A new Limited English Proficiency (LEP) Plan for Lancaster County Planning was also adopted in April 2023. It outlines how our programs are being made accessible to those who have a limited ability to read, speak, write, or understand English. It is concerned with those who primarily speak a language other than English. It sets a timeline for translating vital materials into Spanish and Vietnamese, as well as standards for notifying language communities of the availability of translation and interpretation.

Environmental Justice/Title VI

The Federal Highway Administration and Federal Transit Administration's 2018 Certification Review of the Lancaster County MPO's transportation planning process cited shortcomings in Lancaster County's environmental justice (EJ) assessment methodology. This methodology should assess whether the MPO's transportation plans and programs have disproportionately high and adverse human health or environmental effects on minority and low-income populations.

To address these shortcomings, the Lancaster County MPO participated in the development of the "South Central PA MPO Environmental Justice (EJ) Unified Process and Methodology Guide". This initiative was a cooperative effort among all the MPOs in PennDOT District 8-0 to develop a uniform methodology for assessing benefits and burdens on EJ populations. The Federal Highway Administration and Federal Transit Administration identified Core Elements which represent an effective EJ analysis for planning. The FHWA and FTA Core Elements are:

- Identify EJ Populations,
- Assess Conditions and Identify Needs,
- Evaluate Burdens and Benefits, and
- Identify and address Disproportionate and Adverse Impacts.

The Core Elements were used to evaluate EJ issues in development of the Metropolitan Transportation Plan (MTP) and 2021-2024 Transportation Improvement Program (TIP). The Lancaster County MPO will continue to use the Core Elements process.

Annual List of Obligated Projects

Since the FAST Act, MPOs are required to prepare annual reports that list and summarize all highway, bridge, and transit projects for which funding has been obligated during the prior Federal Fiscal Year (ending September 30). FHWA defines “obligated” as “the Federal government’s promise to pay a State for the Federal share of a project’s eligible cost.” These reports should be completed by December 31st of each calendar year and posted on the MPO’s website.

Active Transportation Plan

The Lancaster Active Transportation Plan (ATP) is a guide to increasing the connectivity of our communities through a countywide active transportation network including corridor improvements, mobility hubs, and shared use trails. This plan was adopted in 2019.

Coordinated Human Services Transportation Plan

Federal transit law requires that projects selected for funding under the Enhanced Mobility for Individuals and Individuals with Disabilities (Section 5310) Program be "included in a locally developed, coordinated public transit-human services transportation plan," and that the plan be "developed and approved through a process that included participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers and other members of the public" utilizing transportation services. These coordinated plans identify the transportation needs of individuals with disabilities, older adults, and people with low incomes, provide strategies for meeting these needs, and prioritize transportation services for funding and implementation. The plan was updated in 2012.

Findings of the Federal Certification Review

Federal Highway Administration and Federal Transit Administration reviewed the Lancaster County MPO’s planning processes in the spring and summer of 2022. They issued a final report in August 2022. The report includes no corrective actions, fourteen commendations, and seven recommendations.

Plan/Activity Milestones

The table below reflects the milestone dates for major planning documents that are completed by the Lancaster County MPO:

Plan/Activity	Update Cycle	Current	Next	
		Adoption/ Completion	Required Adoption/ Completion	Targeted completion
MPO Federal Certification Review	4 years	August 11, 2022	2026	2026
Unified Planning Work Program (UPWP)	2 years	January 29, 2024	January 2025	November 25, 2024
Metropolitan Transportation Plan (MTP)	4 years	June 22, 2020	July 2024	June 24, 2024
Transportation Improvement Plan (TIP)	2 years	June 27, 2022	July 2024	June 24, 2024
Air Quality Conformity Determination	2 years	May 27, 2022	July 2024	June 24, 2024
Environmental Justice Benefits & Burdens	2 years	June 27, 2022	July 2024	June 24, 2024
Annual List of Federally Obligated Projects	Annual	December 2023	December 2024	December 31, 2024
PM 1 (Safety)	Annual	February 27, 2023	2024	2024
PM 2 (Asset Management)	2 years	April 24, 2023	2025	2025
PM 3 (System Reliability)	2 years	April 24, 2023	2025	2025
Transit Safety Targets	Annual	February 27, 2023	2024	September 23, 2024
Transit Asset Targets	Annual	September 25, 2023	2024	September 23, 2024
Title VI Policy & Procedures	As needed	April 25, 2022	As needed	None
Public Participation Plan (PPP)	2 years	April 24, 2023	As needed	None
Limited English Proficiency Plan	As needed	April 24, 2023	As needed	None
Active Transportation Plan (ATP)	5 years	April 22, 2019	As needed	None
Congestion Management Process (CMP)	2 years	2019	As needed	December 31, 2024
Coordinated Human Services Transportation Plan	As needed	2012	As needed	None
Local Technical Assistance Program (LTAP) Annual Report	Yearly	2021-2022	September 2024	September 30, 2024

WORK PROGRAM DEVELOPMENT

The UPWP is prepared by LCPD staff, in cooperation with SCTA, PennDOT Central Office, PennDOT District 8-0, FHWA, and FTA. The FY 2024-2025 UPWP development process began on October 10, 2023 when PennDOT Central Office released the guidance for development of the FY 2024-2025 MPO/RPO UPWPs. LCPD staff discussed the UPWP guidance and PennDOT priorities with PennDOT District 8-0 staff and PennDOT Central Office staff on November 13, 2023. LCPD staff discussed transit planning tasks with SCTA staff on November 15, 2023. At the November 27, 2023 Lancaster County MPO meeting, LCPD staff provided an introduction to the 2024-2025 UPWP development process and presented priority tasks based on the LCPD work program and MPO requirements. The draft UPWP was submitted to SCTA, PennDOT, FHWA, and FTA for review on December 11, 2023. Based on comments received from FHWA, the UPWP was revised to a final draft form. The final draft UPWP was presented to the Lancaster MPO on January 29, 2024 and adopted at that meeting.

MPO Priorities for 2024-2025

The Lancaster County MPO has identified several priority tasks that will be completed during the 2024-2025 UPWP. These include:

- Implement Connects2050, the Metropolitan Transportation Plan
- Amend and modify the 2025-2028 Transportation Improvement Program
- Develop the 2027-2030 Transportation Improvement Program
- Coordinate regionally for Congestion Management Process (CMP) update
- Develop Lancaster County Comprehensive Safety Action Plan (SS4A)
- Implement Transit Development Plan (TDP) update
- Implement Complete Streets

UPWP Task Categories Outline:

Task I – Administration

Task II – Data Collection

Task III – Transportation Planning and Programming

Task IV – Land Use Coordination

Task V – Transit Planning

Task VI – Supplemental Planning Funds

- Local Technical Assistance Program
- Increasing Safe and Accessible Transportation Options

**LANCASTER MPO UNIFIED PLANNING WORK PROGRAM
FY2024-2025 WORK TASKS**

I. ADMINISTRATION

Administration of the UPWP is undertaken in compliance with the Office of Management and Budget Super Circular as codified at 2 CFR Part 200. This ensures that transportation planning funding is spent in accordance with all applicable rules and regulations and effectively supports the purposes of the transportation planning and programming process.

Responsible Agency

Lancaster County Planning Department (LCPD)

Timeline

Project/Activity	2024		2025	
	Q3	Q4	Q1	Q2
General Administration				
MPO, TTAC, ATAC Administration				
UPWP Administration				
Training				

Cost and Funding Source

Highway			Transit		Total
PL/SPR	MLF	Local	MPP	Local	
\$73,629	\$9,295	\$9,112	\$6,371	\$1,593	\$100,000

Task Descriptions

A. General Administration

- Create posts for Lancaster County Planning social media accounts, Facebook and LinkedIn, on Lancaster County MPO activities.
- Maintain and update the Lancaster County MPO website.
- Follow the adopted Public Participation Plan (PPP) to provide opportunities for civic engagement in the land use and transportation planning process and comply with all federal and state requirements of the Lancaster County MPO for public participation.
- To meet the spirit and intent of Title VI, continue to facilitate opportunities for all populations to participate in the planning and programming process, including minority, non-English speaking and Limited English Proficiency (LEP), and low-income groups. Translate core documents into Spanish and Vietnamese based on the LEP Plan.
- Processing and recording Title VI reports concerning MPO procedures.

B. MPO, TTAC, and ATAC Administration

- Attend committee meetings.
- Create meeting notices, minutes of prior meeting, and agenda materials prior to the meetings. All meetings will be held at the Lancaster County Government Center and/or virtual on new Zoom

platform.

- Provide meeting notices and materials not less than five working days prior to meetings. Provide notification of meeting additions or cancellations through legal advertisements in the newspaper and the LCPD and MPO websites.
- Update committee membership when vacancies occur. Provide on-boarding materials to new members and review the first meeting agenda with them.

C. UPWP Administration

- Adopt the FY 2024-2025 UPWP on January 31, 2024. Submit all documents required for contract execution as soon as possible after adoption but no later than March 31, 2024, including Exhibits "2" (Purchase Register List) and "3" (Salary Schedule) and authorizing signature resolutions.
- Amend the FY 2024-2025 UPWP as needed.
- Develop the FY 2025-2027 UPWP for the next update cycle.
- Complete weekly timesheets, monthly expense forms, and monthly reports which will allow UPWP billing to occur. Prepare and submit monthly reports and invoices to PennDOT including a list of all contracts and the applicable DBE goals. **(2022 MPO Certification Review recommendation)**
- Manage consultant contracts, including monthly reporting and invoicing.
- Update the Indirect Cost Allocation Plan (ICAP) as required by 2 CFR 200.

D. Training

- Attend PennDOT Planning Partners in-person and virtual meetings, and other PennDOT meetings and trainings.

E. Succession planning

- Identify and develop in-house documents to update procedures, responsibilities, and other helpful information. This information is designed to assist the development of new staff through the department's onboarding process.

Major Deliverables/Products:

- Maintain active social media accounts and update MPO website.
- Implement the Lancaster County Planning Public Participation Plan (PPP) for Lancaster County MPO plans and programs.
- Prepare for and participate in all MPO, TTAC, and ATAC meetings.
- Amend the FY 2024-2025 UPWP, as needed.
- Develop the FY 2025-2027 UPWP.
- Submit monthly progress reports and invoices to PennDOT Program Center.
- Manage consultant contracts, including monthly reporting and invoicing.

II. Data Collection

Data collection is an important and necessary work program component that supports the transportation planning and programming process. The Lancaster MPO undertakes a variety of ongoing activities that enable a well-informed, data driven process. These include collection of data for the FHWA Highway Performance and Monitoring System (HPMS) and advancing the state of the practice for the County’s use of technology to better operate and maintain the transportation system.

Responsible Agency

Lancaster County Planning Department (LCPD)

Timeline

Project/Activity	2024		2025	
	Q3	Q4	Q1	Q2
HPMS Vehicle Counts, Sample Segments				
Bicycle and Pedestrian Counts				
GIS				
Travel Demand Model				

Cost and Funding Source

Highway			Transit		Total
PL/SPR	MLF	Local	MPP	Local	
\$44,178	\$5,577	\$5,467	\$3,822	\$956	\$60,000

Task Descriptions

- A. Highway Performance Monitoring System (HPMS) Vehicle Counts and Road Sample Segments
 - Collect and submit traffic counts of which approximately 40 percent will be classification counts in support of HPMS and the Commonwealth’s Traffic Monitoring System for Highways (TMS/H), including supplemental and any additional counts. In support of the above, staff will attend one HPMS and one Traffic Workshop sponsored by PennDOT. Purchase traffic counters and traffic counting supplies as needed to complete traffic counts. Comply with PennDOT’s Traffic Safety and Assistance Program (TCSAP) procedures.
 - Verify and update roadway inventory and performance measures on HPMS sample sections, including any additional segments that may be required based upon urban boundary revisions in accordance with HPMS manual specifications.
 - Coordinate with PennDOT on data requirements for consistency before starting any data collection. Participate in work groups to ensure consistency of data collection statewide.

- B. Bicycle and Pedestrian Count Data Collection Program
 - Conduct short-duration or recurring bicycle and pedestrian counts on roads countywide according to the framework outlined in *Lancaster Counts: A Bicycle and Pedestrian Count Program Guide & Report*.
 - Install permanent or continuous bicycle and pedestrian counters with a contractor on regional trails countywide.
 - Manage and monitor data, calibrate or validate data, clean and edit data, analyze data, and share data

with stakeholders and the public.

- Procure, deploy, and maintain counting equipment.

C. Geographic Information Systems (GIS)

- Develop/update/maintain databases for the transportation planning program.
- Provide GIS mapping and data support/collection/analysis to maintain current layers of transportation related information.

D. Travel Demand Model

- Work with PennDOT District 8 and the other District 8 MPOs to develop a regional travel demand model that provides for use of a common modeling platform and consistent definition and use of model elements and data.
- Coordinate with PennDOT Central Office to utilize the regional model to perform Air Quality Conformity for any TIP amendment requiring conformity.

Major Deliverables/Products:

- Complete collection of updated and verified HPMS data to be used for assessing and reporting highway system performance under the FHWA's performance-based planning and programming process.
 - Complete 2024 HPMS Sample Sections and submit data to PennDOT.
 - Complete the number of required traffic counts specified by PennDOT for 2024.
- Attend PennDOT HPMS and Traffic Workshops, as scheduled.
- Complete data collection for bicycle and pedestrian count program.
- Advance the implementation of a District 8-0 regional travel demand model.

III. TRANSPORTATION PLANNING & PROGRAMMING

Transportation planning and programming are core functions of the Lancaster MPO that result in a cooperative, comprehensive, and continuing transportation planning process. These activities address all modes of transportation, the needs of all users, including underserved groups, and the overall quality of life in the community.

Responsible Agency

Lancaster County Planning Department (LCPD)

Timeline

Project/Activity	2024		2025	
	Q3	Q4	Q1	Q2
Connects2050 MTP Update				
2025-2028 TIP Update				
Amend and Modify 2025-2028 TIP				
2027-2030 TIP Update				
CMP				
Lancaster County Freight Plan				
Comprehensive Safety Action Plan				
Park and Open Space Plan – Trails				

Cost and Funding Source

Highway			Transit		Total
PL/SPR	MLF	Local	MPP	Local	
\$368,146	\$46,475	\$45,562	\$31,854	\$7,963	\$500,000

Task Descriptions

Recurring Tasks

- A. Connects2050 Metropolitan Transportation Plan (MTP) Update
 - Update the MTP by June 2024. Coordinate with PennDOT, SCTA, FHWA, and FTA during the plan update process.
 - Incorporate the adopted MTP into the workplan and procedures of the MPO.

- B. 2025-2028 Highway and Bridge Transportation Improvement Program (TIP) Update
 - Finalize TIP submission and update MPO website.
 - Execute, implement, amend, and modify in coordination with SCTA, PennDOT, and FHWA according to the established TIP MOU provisions, including the eSTIP process for approving TIP amendments.
 - Coordinate with PennDOT and SCTA to publish an Annual List of Obligated Projects for Highway and Transit on the MPO website by the end of each year. Share lists with TTAC and MPO committees.
 - Monitor and advance, in conjunction with PennDOT and municipalities, non-traditional projects identified by the MPO, PennDOT, and SCTA, and projects programmed on the TIP. Typically, non-traditional projects are those administered through the TIP for which funding is provided outside of the

fiscal constraint provided in Financial Guidance. Examples include competitive discretionary grants, Transportation Alternatives and connects2040 Implementation Program/Smart Growth Transportation projects. The MPO will take an active role in the status/coordination with project sponsors to help ensure that projects are advancing, completed on time, and are within budget.

C. 2027-2030 Highway and Bridge Transportation Improvement Program (TIP) Update

- Begin coordination with SCTA and PennDOT for TIP development process.
 - o Coordinate with PennDOT on projects and strategies deployed through its Transportation Systems Management and Operations Initiative (TSMO) and Intelligent Transportation Systems (ITS) to implement the Regional Operations Plan (ROP) for PennDOT's Eastern Region (Districts 4, 5, and 8).
- Conduct an after action review of the 2025-2028 TIP development process, particularly the adopted 2025-2028 TIP Selection Process.
- Revise TIP selection process to include a CMAQ selection process. **(2022 Certification Review recommendation)** Evaluate PennDOT's Extreme Weather Vulnerability Assessment information for incorporation in the revised TIP selection process.
- Evaluate potential effects on low-income and minority populations utilizing the South Central PA MPO Environmental Justice Unified Process and Methodology Guide that identifies FHWA/FTA Core Elements to be included in the analysis of the TIP.
- Assist PennDOT District 8-0 to schedule PennDOT Connects meetings as part of the TIP project development. These efforts are geared to coordinate different levels of government (state, county, municipal) priorities within the same project area.
- Promote the public outreach organized by the State Transportation Commission (STC) and PennDOT for the 2027 Twelve-Year Program (TYP).

D. Congestion Management Process (CMP)

- Coordinate with neighboring MPOs to develop data portal.
- Develop work order with consultant.
- Identify trends in travel time reliability.
- Create ArcGIS StoryMap.

E. Lancaster County Freight Plan

- Develop a plan that provides direction for TIP evaluation and scoring to address truck and rail freight movement. This may be through freight bottleneck measurements or identifying opportunities for freight movement improvements.
- Consider establishing a freight advisory committee or subcommittee that includes public and private sector participants. **(2022 Certification Review recommendation)**

F. Comprehensive Safety Action Plan

- Develop plan using USDOT Safe Streets and Roads for All (SS4A) federal funding award. This work will only be charged to the UPWP after the 20% in-kind match is met.

G. Performance measures, targets, and reporting.

- Coordinate the review of Safety (PM-1), System Condition (PM-2), and System Performance (PM-3) statewide targets from PennDOT for the MPO to decide if it supports the statewide targets by programming projects to meet the targets.
- Coordinate the review of System Performance (PM-3) measurements, goals, and targets with York County.

H. Committee participation

- Participate on various boards of directors and committees to represent the goals and policies of the County and MPO, such as the Susquehanna Regional Transportation Partnership (SRTP)/Commuter Services of PA, Coalition for Smart Growth, LancasterBikes!, State Pedalcycle and Pedestrian Advisory Committee (PPAC), and PennDOT Planning Partners Work Groups.

Non-recurring Tasks

A. Regional trail corridor studies within Lancaster County Park and Open Space Plan update

- Conestoga River Trail
- Conewago Recreation Trail

B. Road Safety Audit (RSA)

- Participate in RSA process as a stakeholder, if submitted candidate locations are selected by PennDOT District 8-0 Traffic Unit for study within this UPWP timeframe.

Major Deliverables/Products:

- Modify and Amend FFY 2025-2028 TIP, as required. Utilize the eSTIP process to approve TIP amendments.
- Prepare Annual List of Federally Obligated Projects by Dec. 29th of each year.
- Begin 2027-2030 TIP update process.
- Develop Lancaster County Freight Plan.
- Develop Comprehensive Safety Action Plan.
- Complete one RSA.

IV. Land Use Coordination

Transportation and land use are closely linked. Land use has a greater impact on transportation than almost any other factor. The Lancaster County comprehensive plan, places2040, looks at land use planning holistically, emphasizing the need to break down the traditional silos between land use and transportation. The pattern of development has a significant impact on the transportation network. Places2040 envisions more compact and efficient land use supported by a balanced multimodal transportation system with a focus on directing growth into designated growth areas.

Activities under this work program category seek a comprehensive planning approach by linking land use concepts and tools in places2040 with the Lancaster County transportation network.

Responsible Agency

Lancaster County Planning Department (LCPD)

Timeline

Project/Activity	2024		2025	
	Q3	Q4	Q1	Q2
Manheim Central Comp Plan				
Pequea Valley Comp Plan				
Elanco Comp Plan				
UGA/VGA Analysis				
Community/Corridor/Landscapes studies				
Functional Classification Update				
TIS and HOP Review				

Cost and Funding Source

Highway			Transit		Total
PL/SPR	MLF	Local	MPP	Local	
\$219,047	\$27,653	\$27,109	\$18,953	\$4,738	\$297,500

Task Descriptions

- A. Regional, multi-municipal comprehensive plans – Coordinate or participate in discussions with municipalities to address transportation through the “Creating Great Places” and “Connecting People, Place, & Opportunity” ‘Big Ideas’ from places2040, the Lancaster County Comprehensive Plan, and identify multi-modal transportation issues and opportunities consistent with the ‘priority’ road, rail, and trail corridors from the Lancaster County Future Land Use and Transportation Map (FLUTM).
 - Manheim Central: Manheim Borough, Penn Township, and Rapho Township
 - Pequea Valley: Leacock Township, Paradise Township, and Salisbury Township
 - Elanco: Brecknock Township, Caernarvon Township, Earl Township, East Earl Township, New Holland Borough, Terre Hill Borough
- B. Urban Growth Area/Village Growth Area Analysis
 - Coordinate data collection and analysis.

- Prepare for regional meetings.
 - Update places2040 Future Land Use and Transportation Map (FLUTM).
- C. Community/Corridor/Landscapes studies – Focus planning efforts on priority places (communities, corridors, and landscapes) identified on the Lancaster County Future Land Use and Transportation Map (FLUTM) in places2040. Communities include designated growth areas, cities, and boroughs. Corridors include regional road, rail, and trail corridors that residents identified as a priority. Landscapes are large, significant areas of land with common characteristics – places defined by shared natural, historic, and cultural features.
- Lancaster Train Station Small Area Plan implementation
 - Lancaster Heritage Pathway development
 - Corridor or intersection studies identified through the 2025 TIP selection process
- D. Functional Classification Update
- Review existing Functional Classification Roadway Designation maps and make recommended changes for roadway functional classification, National Highway System (NHS), National Highway Freight Network, NHS intermodal connectors, and urbanized boundary updates.
 - Connect update with corridors identified in the places2040 Future Land Use and Transportation Map (FLUTM).
 - As recommended in the 2018 MPO Certification Review, review identified Federal-Aid Route roads in the county and suggest changes. Coordinate with PennDOT and FHWA.
- E. Transportation Impact Studies (TIS) and Highway Occupancy Permit (HOP) Review
- In an advisory role, review proposed subdivision and land development plans, including Transportation Impact Studies (TIS) and road vacations for safety of access and egress.
 - Participate in PennDOT-required Transportation Impact Studies (TIS) and Highway Occupancy Permits (HOP) meetings to ensure planned development is coordinated with sound land use/transportation linkages/economic development, and that all transportation modes have been adequately considered.

Major Deliverables/Products:

- Coordination of Manheim Central, Pequea Valley, and Elanco regional, multi-municipal comprehensive plans to address transportation based on policies and priorities from places2040, the Lancaster County Comprehensive Plan, and Lancaster County Future Land Use and Transportation Map (FLUTM).
- Adoption of new County Growth Boundary after completion of UGA/VGA analysis.
- Adoption of the Lancaster Train Station Small Area Plan by municipalities.
- Completion of MPO study review process for Lancaster Train Station Small Area Plan.
- Development of the Lancaster Heritage Pathway by municipalities and private stakeholders with coordination and facilitation by Lancaster County Planning.
- Completion of functional classification update.

V. TRANSIT PLANNING

Transit planning is a critical component of the Lancaster MPO’s overall transportation planning program. Our ability to raise the profile and increase usage of transit in the future will be an important means of managing congestion on our highway network and meeting the transportation needs of people in the community who are transit dependent. Transit planning is led by South Central Transit Authority but integrated into the planning of the Lancaster County MPO and undertaken cooperatively. Advancing the community’s understanding of the complementary relationship between transit service and land use decisions is essential to ensuring transit’s future success.

Responsible Agency

South Central Transit Authority (SCTA)

Timeline

Project/Activity	2024		2025	
	Q3	Q4	Q1	Q2
SCTA TDP Update				
SCTA TDP Implementation				
2025-2028 TIP Update				
Amend and Modify 2025-2028 TIP				
2027-2030 TIP Update				
Safety Plan and Targets				
TAMP and Targets				

Cost and Funding Source

Highway			Transit		Total
PL/SPR	MLF	Local	MPP	Local	
-	-	-	\$65,000	\$16,250	\$81,250

Task Descriptions

A. South Central Transit Authority Transit Development Plan (TDP) Update

- Adopt plan.
- Implement plan recommendations.

B. 2025-2028 Transit Transportation Improvement Program (TIP) Update

- Finalize TIP submission and update MPO website.
- Execute, implement, amend, and modify in coordination with SCTA, PennDOT, and FHWA according to the established TIP MOU provisions, including the eSTIP process for approving TIP amendments.
- Coordinate with PennDOT and SCTA to publish an Annual List of Obligated Projects for Highway and Transit on the MPO website by the end of each year. Share lists with TTAC and MPO committees.

C. 2027-2030 Transit Transportation Improvement Program (TIP) Update

- Begin coordination with LCPD and PennDOT for TIP development process.
- Conduct after action review of the 2025-2027 TIP development process.

D. Public Transportation Agency Safety Plan Update and Performance Targets

- Develop the annual safety performance measure targets.
- Update the Public Transportation Agency Safety Plan, as needed.

E. Transit Asset Management Plan (TAMP) Update and Performance Targets

- Develop the annual asset management performance measure targets.
- Update the Transit Asset Management Plan, as needed.

Major Deliverables/Products:

- Adopt SCTA Transit Development Plan in 2024.
- Implement SCTA Transit Development Plan recommendations.
- Modify and Amend FFY 2025-2028 TIP, as required. Utilize the eSTIP process to approve TIP amendments.
- Begin 2027-2030 TIP update process.
- Adopt Public Transportation Agency Safety Plan and Targets in September 2024.
- Adopt Transit Asset Management Plan (TAMP) and Targets in September 2024.

VI. SUPPLEMENTAL PLANNING FUNDS

LOCAL TECHNICAL ASSISTANCE PROGRAM (LTAP)

The Lancaster MPO performs some tasks on behalf of PennDOT to support the overall effective implementation of transportation activities in the County. The Local Technical Assistance Program is an example of that type of task. This program provides training to local municipalities on the planning, programming, operation, and maintenance of their transportation systems. The program is highly regarded by our municipalities and a popular source of high-quality training.

Responsible Agency

Lancaster County Planning Department (LCPD)

Timeline

Project/Activity	2024		2025	
	Q3	Q4	Q1	Q2
LTAP				

Cost and Funding Source

Highway			Transit		Total
PL/SPR/Toll	MLF	Local	MPP	Local	
\$15,000	-	-	-	-	\$15,000

Task Descriptions

- A. Develop a priority training list that identifies training needs within the county. Using the priority training list, work with PennDOT to schedule training dates.
- B. Advertise training to all municipalities and PennDOT’s Municipal Service representatives through letters, e-mails, etc., announcing the training dates and locations.
- C. Market the value of PennDOT’s LTAP and its long-term impact on the workforce. Provide a mechanism for municipalities to contact the MPO with issues that LTAP can assist with by offering training or tech assists and ascertain from the municipalities what format is the most beneficial for them to receive local technical assistance.
- D. Participate in an annual LTAP MPO/RPO meeting and other PennDOT meetings, as required. Attend LTAP training courses and participate in at least one technical assistance on-site visit in Lancaster County, as desired.
- E. Submit quarterly reports detailing all LTAP project activities and expenditures to PennDOT Project Managers. Prepare an annual report that summarizes the evaluations and details the process used to market LTAP in the region. Summarize the outcomes and recommendations for future activities with LTAP in the region.

Major Deliverables/Products:

- Identify priority training lists and facilitating delivery of LTAP courses.
- Promote LTAP technical assistance offerings and attending tech assist on-site visits.
- Market LTAP through newsletters, flyers, emails, press releases, social media posts, and website content.
- Participate in annual LTAP MPO/RPO meeting.

SAFE AND ACCESSIBLE TRANSPORTATION OPTIONS

This work program category fulfills the IJA/BIL requirement that the Lancaster MPO dedicate at least 2.5% of federal Planning (PL) funds on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities.

Responsible Agency

Lancaster County Planning Department (LCPD)

Timeline

Project/Activity	2024		2025	
	Q3	Q4	Q1	Q2
ISATO – Complete Streets				

Cost and Funding Source

Highway			Transit		Total
PL/SPR	MLF	Local	MPP	Local	
\$19,000	-	-	-	-	\$19,000

Task Descriptions

- A. Evaluation of the currently adopted 2014 MPO policy for complete streets and MPO design standards, present changes to the MPO if necessary for adoption and consideration.
- Review the Active Transportation Plan Priority Corridors and the Character Zones when developing recommendations for an update of the Functional Classification System. Locations that are covered by the Active Transportation Plan and Urban and Suburban Character Zones may be used to develop a Functional Classification overlay to identify locations to be designed with a complete street concept. The overlay may be incorporated into the complete street policy and would be utilized during PennDOT Connects meetings to incorporate complete streets in project development.
 - Evaluation of speed limit postings on State Roads in all Boroughs in the County to determine if changes to the MPO policy should occur. In addition, this data will identify roadways that may be incorporated into the complete streets overlay of the Functional Classification System for different design standards to modify the actual speed.
- B. Develop a Complete Streets prioritization plan that identifies communities that should be focused on

developing complete streets plans and adopting complete streets policies. The MPO would provide education and share model ordinances with each community. In addition, basic public outreach would be conducted to identify problems and potential solutions that would create safer access for vulnerable road users. The prioritization plan will be based on the following geographically based data elements:

- Justice 40 communities.
- Difference in speed data vs posted speed.
- PennDOT's Vulnerable Road User evaluation.
- High excess crash locations identified in PennDOT's Highway Safety Network Screening Tool.
- Lancaster MPO's pedestrian and bicycle crash data.
- Functional Classification.
- Municipalities adopted Complete Street policies and Active Transportation Plans.

- C. Continue to provide technical assistance to municipalities for Complete Streets.
- D. Identify maintenance projects that will be considered for the next TIP update and work with ATAC to evaluate opportunities to implement Complete Street enhancements based on adopted plans and policies.
- E. Work to implement complete streets as part of the 7 catalytic tools and strategies identified in *places2040*, the Comprehensive Plan for Lancaster County. This includes presenting model ordinances to municipalities and providing speed data, traffic volumes and pedestrian and bicycle count information to support their decision-making process.
- F. Work with SCTA to identify improvements to enhance access to public transportation through:
 - Analyzing bus stop locations and signage and comparing municipal ordinances to identify obstacles to implementation of safe and efficient bus shelters. Provide education for municipalities where obstacles are identified. Education efforts will utilize PennDOT's "Better Bus Stops Resource Guide.
 - Educating municipalities on the benefits of implementing recommendations from *places2040*, the Lancaster Active Transportation Plan and other approved county-wide or municipal plans related to and impacting public transportation. This would include improvements focused on mobility hubs identified in the Active Transportation Plan.
 - Ensure public transportation is included in every community's discussion concerning complete streets.
- G. Encourage municipalities to develop active transportation plans across boundaries. Assist or complete the development of active transportation plans as needed and approved by the MPO.

Major Deliverables/Products:

- Develop an overlay to the Functional Classification System identifying roads that could implement Complete Street Concepts as routine resurfacing projects precede PennDOT Connects.
- Recommendations by ATAC concerning maintenance projects that should incorporate Complete Street policies will be provided to the Transportation Technical Advisory Committee.

LANCASTER COUNTY MPO

FY2024-2025 UNIFIED PLANNING WORK PROGRAM

BUDGET SUMMARY

(July 1, 2024 – June 30, 2025)

Tasks	Highway			Transit		Highway & Transit
	<i>PL/SPR</i>	<i>MLF</i>	<i>Local</i>	<i>MPP</i>	<i>Local</i>	<i>Total</i>
<i>Base</i>						
Administration	\$73,629	\$9,295	\$9,112	\$6,371	\$1,593	\$100,000
Data Collection	\$44,178	\$5,577	\$5,467	\$3,822	\$956	\$60,000
Transportation Planning & Programming	\$368,146	\$46,475	\$45,562	\$31,854	\$7,963	\$500,000
Land Use Coordination	\$219,047	\$27,653	\$27,109	\$18,953	\$4,738	\$297,500
Transit Planning	-	-	-	\$65,000	\$16,250	\$81,250
<i>Subtotal</i>	\$705,000	\$89,000	\$87,250	\$126,000	\$31,500	\$1,038,750
<i>Supplemental</i>						
LTAP	\$15,000	-	-	-	-	\$15,000
ISATO	\$19,000	-	-	-	-	\$19,000
<i>Subtotal</i>	\$34,000					\$34,000
Funding Source Total	\$739,000	\$89,000	\$87,250	\$126,000	\$31,500	\$1,072,750

EXPLANATION OF FUNDING SOURCES:

PL = Planning funds from Federal Highway Administration

SPR = State Planning and Research funds from Federal Highway Administration

MLF = Motor License Funds from PennDOT

Local Highway = Funds from Lancaster County

MPP = Metropolitan Planning Program funds from Federal Transit Administration

Local Transit = Funds from either Lancaster County or South Central Transit Authority